



Agenda for a meeting of the Environment and Waste Management Overview & Scrutiny Committee to be held on Tuesday, 31 October 2017 at 5.30 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT AND INDEPENDENT	GREEN
Gibbons Senior	A Ahmed Berry Mohammed Watson	Stubbs	Love Warnes

Alternates:

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT AND INDEPENDENT	GREEN
Ellis Rickard	Duffy Iqbal H Khan Nazir	Fear	H Hussain

NON VOTING CO-OPTED MEMBERS

Nicola Hoggart
Julia Pearson

Environment Agency
Bradford Environmental Forum

Notes:

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- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar, City Solicitor
Agenda Contact: Jane Lythgow / Tracey Sugden
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To:

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A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper

should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow/Tracey Sugden – 01274 432270/434287)

4. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

None

B. OVERVIEW AND SCRUTINY ACTIVITIES

5. OUTCOME OF THE PROCUREMENT FOR WASTE TREATMENT SERVICES 1 - 12

Previous Reference: Minute 56 (2016/17)

The Strategic Director (Place) will present a report (**Document “J”**) which informs the Committee of the outcome of the procurement for waste treatment services, following a detailed evaluation of bid submissions by the project team.

Recommended –

That the outcome of the procurement for waste treatment services be noted for information.

(Richard Longcake – 01274 432855)

6. MANAGEMENT OF WASTE AND RECYCLING ACTIVITIES 13 - 30

Previous Reference: Minute 27 (2016/17)

The report of the Strategic Director, Place, (**Document “K”**) provides a description of the current management of waste and gives an update on the work programmes undertaken in 2017 and those planned for 2018 to improve the management of waste to more sustainable levels in line with the Waste Strategy (Municipal Waste Minimisation and Management Strategy 2015).

Members are requested to consider the information presented in Document “K” and request that a further progress report be presented in twelve month’s time.

(Richard Longcake – 01274 432855)

7. **UPDATE ON THE FUEL POVERTY FRAMEWORK FOR ACTION FOR THE BRADFORD DISTRICT AND THE BETTER HOMES YORKSHIRE PROJECT** 31 - 50

Previous Reference: Minute 28 (2016-17)

Members are asked to consider **Document “L”** which provides an update on the progress of the programme of work for the Fuel Poverty for Action for the Bradford District and an update on the Better Homes Yorkshire Programme.

Recommended –

- (1) That the Committee comments on Document “L”.**
- (2) That a further report on progress of the Programme of Work for the Fuel Poverty Framework be presented in the Autumn of 2018.**

(Pete Betts – 01274 432497)

8. **BIODIVERSITY SCRUTINY REVIEW**

As part of the scene setting for the scrutiny review into biodiversity, the Committee will receive a PowerPoint presentation to assist with establishing the key lines of enquiry and terms of reference for the review.

The views of the Committee are required.

(Danny Jackson – 01274 431230)

9. **WORK PROGRAMME - 2017-18** 51 - 62

The report of the Chair of the Committee (**Document “M”**) will present for Members’ consideration the Committee’s work programme for 2017-18.

Recommended –

That Members consider and comment on the areas of work included in the 2017-18 Work Programme for the Committee.

That Members consider any detailed scrutiny reviews that they may wish to conduct.

That the work programme 2017-18 continues to be reviewed regularly during the year.

(Mustansir Butt – 01274 432574)

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Report of the Strategic Director (Place) to the meeting of Environment and Waste Management Overview and Scrutiny Committee to be held on 31st October 2017

J

Subject:

Outcome of the Procurement for Waste Treatment Services

Summary statement:

The purpose of the report is to inform the Environment and Waste Management Overview and Scrutiny Committee of the outcome of the procurement for waste treatment services, following a detailed evaluation of bid submissions by the project team.

Steve Hartley
Strategic Director, Place
Portfolio:

Environment & Waste

Report Contact: Richard Longcake
Phone: (01274) 432855
E-mail: richard.longcake@bradford.gov.uk

Overview & Scrutiny Area:

1. SUMMARY

The purpose of the report is to inform the Environment and Waste Overview and Scrutiny Committee of the outcome of the procurement for waste treatment services, and the Officer decision taken at Project Board on 31st March 2017 to select a Preferred Bidder, namely Associated Waste Management (AWM), a regional waste management company with operations in both Bradford and Leeds, following a detailed evaluation of bid submissions by the project team.

The outcome of this procurement was reported to Executive on 12th September 2017.

This report is the last of several update reports brought to this Committee over the span of the procurement process, and seeks to bring together a summary of the context of the procurement, the outcome, and what this means in terms of the operational shape of the Contract.

2. BACKGROUND

The withdrawal by DEFRA in February 2013 of financial credit support for the Waste PFI procurement resulted in the Executive decision on 4th February 2014 to cancel the PFI procurement, and for a new waste strategy to be developed which would lead to a new procurement. This new waste strategy (Municipal Waste Minimisation and Management Strategy) was developed and subsequently adopted by the Executive on 13th January 2015. This strategy included the nature and scope of a new procurement to secure affordable, dependable and sustainable waste treatment and disposal services for the district's residual waste from 2017/18, when the present interim contract ends. A new procurement (this procurement) commenced in April 2015, and concluded in September 2017.

The new contract between the Council and AWM was formally signed on 21st September 2017, the operational start date of the Contract is 1st April 2018.

Procurement Vehicle

The procurement has followed the EU Procurement Rules using the Competitive Dialogue Procedure.

Governance

In line with policy for major projects within the Council, this procurement has an established governance structure. The project team report to a Project Board chaired by the Strategic Director of Place, and comprises of the Assistant Director for Waste, Fleet and Transport Services along with senior officers from Waste, Procurement, Legal, Finance and HR. Regular updates on procurement progress have been provided to the Environment and Waste Overview and Scrutiny Committee.

Procurement Team

The Procurement Team sits within Waste Services, and comprises x 1 Project Manager, x 1 Executive Officer and is supported by internal specialists from Legal, Human Resources, Procurement, Finance, Health and Safety, Strategic Support, Planning and Communications. Further support is provided by external Technical, Financial and Legal Advisors (Jacobs, Grant Thornton and DLA Piper respectively).

Scope

The scope of the procurement is for the reception, treatment and disposal of local authority collected waste (municipal waste), predominantly residual household waste from kerbside collections, to consist of facilities offering diversion of waste from landfill with energy recovery and further recycling contribution to assist the Council's long term aim of minimising waste, boosting recycling and obtaining value from its residual waste.

Key elements are:

- The contract is for the waste treatment and disposal of the Council's collected residual waste
- The contract period is for 12 years (to 2030) with an option for a further 3 years
- The annual maximum tonnages under the contract which the Contractor is obliged to accept is set at 164,000 tonnes for the life of the contract
- The annual minimum tonnages that the Council will be obliged to deliver to the Contractor (guaranteed minimum tonnage) is set at 100,000 tonnes for the life of the contract
- The Contractor performance will guarantee to:
 - accept our waste
 - divert from landfill over 90%
 - recycle a minimum of 6%
 - recover 95% value from the waste (energy)
 - The Contractor will be subject to penalties should there be a failure to meet performance targets

Shape of the Waste Treatment Solution

The solution offer from AWM will see the Council deliver its waste to two sites, the primary site, and the one which will accept the vast majority of our waste (including all kerbside residual waste) is located at Valley Farm Road in south Leeds. The secondary site is located at Canal Road, Bradford. This site will receive some trade waste, street cleansing waste, and Household Waste Recycling Centre residues, but will not accept any kerbside residual waste from the Council save for a contingency need. The main contingency site is located at Gelderd Road Leeds.

The waste reception sites will process the waste to capture recyclates and prepare the waste as a fuel (known as Refuse Derived Fuel - RDF) for onward shipment to energy recovery. From September 2019 the energy recovery site will be the newly opened FM2 facility operated by the energy company SSE at their Ferrybridge site close to the A1/M62 junction (SSE are AWMs main sub-contractor). Prior to this arrangement, to cover the first 18 months of the contract will see the RDF exported

to energy recovery facilities in Europe. All these facilities will generate power from the waste, with less than 10% going to landfill.

Contract Management

Following the commencement of the contract, contract management will be undertaken by Waste Services to monitor and manage the contract to ensure the contractor AWM meets the required levels of performance under the contract. Appendix 2 provides some details as to the performance management element. It is proposed that an Annual Report on the performance of the Contract and the Contractor will be brought to this Committee.

3. OTHER CONSIDERATIONS

Waste Growth and Composition

The procurement has modelled both the likely impacts of increased housing (estimated at 1% or 2000 new houses per year) and population, and the effects of the waste collection policy and Alternate Weekly Collections would have on waste tonnages and composition over the life of the contract.

Climate Change

Climate Change Legislation aims to reduce carbon emissions. The waste treatment solution offer has been subjected to a WRATE analysis (Waste and Resources Assessment Tool for the Environment), which shows it provides a positive carbon saving of 49,000 tonnes of CO₂ equivalent.

National Waste Targets

- EU Landfill Directive

The 2020 target requires that municipal waste sent for landfill disposal must reduce to no more than 35%. The guaranteed landfill disposal performance will see the Council exceed this target with less than 10% going to landfill.

- Value Recovery

The guaranteed recovery performance will see the Council exceed the 75% value recovery target for municipal waste in 2020 by achieving 95% recovery.

- Recycling

A combination of the waste collection policies and Alternate Weekly Collections, together with the recycling guarantees under this contract, it is anticipated the Council will exceed the 50% target for household waste set for 2020 as measured by National Indicator NI 192.

Evaluation

Details of the bid evaluation are given in Appendix 1. The outcome of the Evaluation and thus the Procurement is to award the contract to AWM Ltd as the Preferred Bidder.

4. FINANCIAL & RESOURCE APPRAISAL

The bid price falls within the financial affordability envelope set for this procurement as agreed with the Strategic Director of Corporate Services, and is considered to be a competitive price, which offers a fixed price subject to annual indexation. However the Council will take the risk on Exchange Rate fluctuations in the first 18 months of the contract prior to the Ferrybridge FM2 facility coming on line in September 2019, owing to the need to export RDF into Europe (Euro Zone) prior to that date. Steps will be taken to manage this risk via a hedging mechanism should the Pound weaken against the Euro.

The cost of the new Contract have been built into the Council's medium term financial plan.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The procurement for waste treatment services is a major project which has its own governance structure in line with Council policy for major projects, including the management of risks which are reported to Project Board via a risk register that is regularly updated and reviewed by the project team.

The legal contract has been drafted to achieve an acceptable risk transfer to the contractor AWM. Apart from the foreign exchange risk noted above, there are no significant risks to the Council beyond delivering the guaranteed minimum tonnage of municipal waste to the contractor for the duration of the contract period. Should the Council during Contract wish to break it, there will be breakage costs for the Council as is standard with such contracts.

6. LEGAL APPRAISAL

The Contract has been developed by the legal firm DLA Piper based on a standard PPP type contract. AWM have accepted the contract drafting with only minor amendments, and overall meets that Council's required risk allocation position. The contract structure itself is relatively straight forward, with AWM as the contracting party (no Special Purpose Vehicle) and only one proposed subcontractor which is SSE relating to Ferrybridge FM2.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

N/A

7.2 SUSTAINABILITY IMPLICATIONS

The management and operation of waste treatment services has sustainability implications. Sustainability is a key evaluation criteria for the project, an example of this is given in Appendix 1.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

The treatment and disposal of waste will create greenhouse gas emissions, it is important to minimise these, or mitigate their impact. The procurement key criteria is to reduce deposit of waste to landfill in favour of more sustainable means, which will have positive impacts over alternatives, again Appendix 1 is an example of how impacts are to be assessed and measured and thus evaluated.

7.4 COMMUNITY SAFETY IMPLICATIONS

N/A

7.5 HUMAN RIGHTS ACT

N/A

7.6 TRADE UNION

Since that start of the procurement, this topic has been a standard item on the waste services level 3, with regular updates provided. It is the position that there are no known TUPE implications for Council staff, or job losses arising from this Contract.

7.7 WARD IMPLICATIONS

The Council will utilise its existing operational waste transfer stations in Bradford and Keighley to deliver waste under this Contract, located in Bowling and Barkerend, and Keighley Central wards respectively. Further the existing AWM facility at Canal Road will also see some deliveries of waste (not including kerbside residual waste), and is located in Windhill and Wrose ward close to the boundary with Heaton ward.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

N/A

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

N/A

10. RECOMMENDATIONS

The outcome of the procurement for waste treatment services be noted for information.

11. APPENDICES

Appendix 1 - Evaluation

Appendix 2 – Performance Management

12. BACKGROUND DOCUMENTS

1. Exec Report 4th Feb 2014 Waste PFI
2. O&S Report 2nd September 2014 part 2 “Waste Strategy”
3. Exec Report Jan 2015 new MWM&MS
4. O&S Report 28th July 2015 Section 2.3.3 “Procurement of a Waste Treatment Solution”
5. O&S Report 3rd November 2015 “Procurement of the new Waste Treatment Contract for treatment of kerbside residual waste”
6. O&S Report 26th July 2016 “Procurement of the new Waste Treatment Contract for treatment of kerbside residual waste”
7. O&S Report 28th February 2017 “Procurement – Waste Treatment Services”

APPENDIX 1

EVALUATION

The evaluation was structured with a set of overarching criteria, as shown below:

Summary Evaluation criteria	score
Cost	50
Financial Robustness, Transparency and Payment Mechanism	10
Technical and Sustainability	30
Insurance	Pass/Fail
Legal	10
Total Points	100.00

Cost Evaluation

Cost Evaluation was on the “whole system cost” of the bid submission.

The whole system cost is the aggregate cost value of the bid submission plus any additional haulage costs that the Council may have in relation to the submission. The whole system cost was evaluated on a net present value basis.

Financial Robustness Evaluation

The financial robustness evaluation assessed the quality of the bid in terms of being able to demonstrate the process by which the bid costs have been developed. This required the bidders to produce a Financial Model, plus a qualitative assessment of the extent to which the Payment Mechanism (produced by the Council) was accepted by the bidder.

Technical and Sustainability Evaluation

Given below is the technical and Sustainability criteria.

Ref. No.	Headline Criteria	Sub Reference	Technical Sub-Criterion	Overall weighting	Relevant Submission Documents
T1	Performance	T1.1	Waste treatment solution accepts the whole contract waste tonnage over the entire contract period	PASS/FAIL	• Waste Flow Model (for the entire contract period of 12 years)
		T1.2	Landfill Diversion Performance	[20%]	• Schedule of Guaranteed Performance Levels • Waste Flow Model
		T1.3	Recycling Performance	[10%]	• Schedule of Guaranteed Performance Levels • Waste Flow Model

Ref. No.	Headline Criteria	Sub Reference	Technical Sub-Criterion	Overall weighting	Relevant Submission Documents
		T1.4	Value Recovery Performance	[10%]	<ul style="list-style-type: none"> • Schedule of Guaranteed Performance Levels • Waste Flow Model
		T1.5	Environmental Impacts	[5%]	<ul style="list-style-type: none"> • Environmental Management Plan
					<ul style="list-style-type: none"> • WRATE submission (Proforma and model for verification) (CFT Stage Only)
T2	Deliverability of Proposed Solution	T2.1	Waste Reception Proposals	[15%]	<ul style="list-style-type: none"> • Waste Reception Facility – Planning and Consents
					<ul style="list-style-type: none"> • Waste Reception Plan
		T2.2	Waste Treatment Proposals	[15%]	<ul style="list-style-type: none"> • Waste Treatment Facility – Planning and Consents
					<ul style="list-style-type: none"> • Waste Treatment Plan
T3	Service Delivery and Contract Management	T3.1	Health & Safety	[5%]	Health and Safety Plan
		T3.2	Contract and Service Delivery	[10%]	<ul style="list-style-type: none"> • Contract Management Plan
					<ul style="list-style-type: none"> • Employment and Staffing Plan
					<ul style="list-style-type: none"> • Marketing Plan
					<ul style="list-style-type: none"> • Maintenance Plan
					<ul style="list-style-type: none"> • Contingency Plan
		T3.3	Added Value	[10%]	<ul style="list-style-type: none"> • Added Value Statement
Total				100.00%	

Insurance

The evaluation assessed the extent to which the bidder submission demonstrated compliance with drafting requirements, and is a simple pass or fail criteria.

Legal Evaluation

Legal evaluation was based on an assessment of the acceptance by the bidder of the legal principles and risk transfer, and Contract drafting by the Council's legal advisors.

APPENDIX 2

PERFORMANCE MANAGEMENT

The Bidders were required to bid back a number of Key Performance Indicators, namely:

- Landfill Diversion Performance
- Recycling Performance
- Recovery Performance

The above form part of an overall Performance Framework, which details all of the performance criteria against which the successful Bidder when in Contract, will be measured. The bid backs were evaluated and scored as part of the Technical and Sustainability criteria.

Where the measurement of performance shows poor Contractor performance taking place, financial deductions will be applied, and failure points accrued as set out in the Performance Framework. Should the level of poor performance reach a trigger point, the Council will required to Contractor to produce a Rectification Plan stating how the poor performance is to be rectified. However should poor performance continue, ultimately the Council will have the “right to place the Contractor in default”, which can lead to termination of the Contract.

Absent from the 3 bullet points noted above, is perhaps the most fundamental requirement of the contractor, namely to “accept all of our contract waste for the whole of the contract period”, this is because this element, being so fundamental is dealt with specifically under the Contract itself. Failure to accept our waste will result in a Contractor default, which can trigger termination.

There are several other performance indicators which are dealt with in similar way to those described above, the most significant being the target turnaround times for our waste delivery vehicles delivering waste to the Contractor’s facilities.

All the performance requirements of the Bidder when in contract, and how they will be delivered by the contractor, are contained within a series of Plan Documents, again these are scored as part of the Technical and Sustainability criteria.

The full list of Plans required is shown below:

Name	Comment
Employment & Staffing Plan	Details management structures, staffing levels, training and any TUPE issues
Health & Safety Plan	Details all H&S activities
Schedule of Guaranteed Performance	Relates to the bid backs and the Performance Framework
Marketing Plan	How outputs (eg recycles and energy) will be marketed
Contingency Plan	Should the Contractor's primary facility fail, this details the alternative options
Waste Acceptance Plan	How and what arrangements there are for the Contractor accepting our waste at their facilities
Waste Reception Facility Plan	Details all relevant permissions and consents to operate their facilities
Service Reports	Monthly (invoice), Quarterly and Annual

	submission on contract performance
Maintenance Plan	Details maintenance arrangements of their facilities
Contract Management Plan	Identifies how the Contractor will manage this contract with the Council
Environmental Management Plan	Includes the WRATE outputs and other environmental control systems
Added Value Statement	Details any benefits to the local community in and around Bradford
Waste Treatment Plan	Details the waste treatment solution, its technology and process stages

The above Plans, known as Contractor's Proposals or Method Statements form schedules to the Contract.



Report of the Strategic Director (Place) to the meeting of Environment and Waste Management Overview and Scrutiny Committee to be held on 31 October 2017

K

Subject:

The management of waste and recycling activities within the District

Summary statement:

This report provides a description of the current management of waste, and gives an update on the work programmes undertaken in 2017, and those planned for 2018, to improve the management of waste to more sustainable levels in line with the Waste Strategy (Municipal Waste Minimisation and Management Strategy 2015).

Steve Hartley
Place Strategic Director

Portfolio:

Environment, Sport and Culture

Report Contact: Richard Longcake
Phone: (01274) 432855
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Overview & Scrutiny Area:

Environment & Waste Management

1. SUMMARY

This report is in two halves, the first provides details of the current management of waste by providing a description of waste service operations, the second provides an update on the work programmes (established in 2015) undertaken in 2017, and those planned for 2018, to manage waste to more sustainable levels (e.g. minimise residual waste and increase recycling) in line with the Waste Strategy (Municipal Waste Minimisation and Management Strategy 2015).

2. BACKGROUND

The Council has statutory responsibilities for the following wastes which are currently managed by waste services:

- kerbside collections of residual household waste from residents
- kerbside collections of recycling from residents;
- bulky waste collections upon request from residents (paid for service);
- clinical waste collections upon request;
- provision of Household Waste Recycling Centres (HWRCs) across the district;
- provision of a network of community recycling sites known as Bring Sites;

In addition to the above, waste services also provide the following services:

- Kerbside collection of garden waste (a non-statutory paid for service upon request);
- Chemical advisory services to residents;
- Trade waste services to commercial businesses (paid for service); and
- Clinical waste collections to commercial businesses (paid for service).

All the above services are provided by in house operations (described below), which are supported by several external contracts with the private sector for treatment of recyclates, residual waste and disposal services.

2.1 Current Services (2017)

Kerbside Collections

The collection service has during 2017 moved from a weekly collection of residual waste and a fortnightly collection of recyclates requiring 28 residual rounds and 13 recycling rounds: a total of 41 collection rounds, to an Alternate Weekly Collection regime (AWC) where residual is collected on one week, and recycling the next, requiring only 32 rounds. As such the residual and recycling rounds mirror each other, thus the same vehicle and crew collect both the residual and recyclates collections using the standard 3 axle 26 tonne gross weight refuse collection vehicles with a driver and two loaders.

The rural areas of the district are serviced with 2 rounds operating on smaller and narrower 2 axle vehicles of a driver and loader, with a gross weight up to 14 tonne.

The typical receptacle for residual waste and recyclate is a standard 240L wheeled bin.

Kerbside Recycling

As part of the move to AWC, there has been an increase in the types of recyclates collected at the kerbside, which has also dispensed with the caddy insert, meaning all the recycling is simply deposited by the householder into the grey coloured recycling bin. Shown in Appendix A is the marketing activity summary that highlights the publicity associated with improved kerbside recycling collection, which makes our system one of the simplest systems for the householder to use.

Garden Waste Collections

This is a non statutory paid for service which commenced in June 2016, and has proved very popular, with over 34,000 customers signing up for the service in 2016, and over 35,000 to date in 2017. This service currently utilises 5 collection rounds using 26 tonne gross weight refuse collection vehicles. This provides a 12 x 4 weekly collection cycle, with no collections from early December to early January. The present annual charge for this service is £35 paid for up front.

Bulky Waste Collections

This service is provided to domestic residents via a request system, for which an up-front charge is levied. The scale of charges relates to the number of items requiring removal, and a collection date is now provided at the point of service request. Collections are provided by a single team working Tuesday to Friday, with demand for the service remaining fairly consistent at some 10,430 requests producing around 1,167 tonnes annually (1,021 tonnes in 2015/16).

Clinical Waste Collections (domestic)

The Council has a duty to collect certain clinical waste free of charge from residents who are treating themselves at home. The service uses a single driver/operative and a specialised collection vehicle.

Chemical Advisory Service

The chemical advisory service via one operative and a van provides to householders within the district an inspection, consignment, and transportation to correctly collect and dispose of small quantities of unwanted hazardous wastes that may be found at domestic premises, such as:

- Chemicals;
- Pharmaceuticals;
- Herbicides;
- Poisons;
- Chemical reagents;
- Unidentified powders and liquids.

This service also collects hazardous waste (as listed above) deposited by the public into special purpose containers located at the Household Waste Recycling Centres

(see below). The service also undertakes some commercial collections to other establishments within the district, such as Schools and Hospitals.

Household Waste Recycling Centres (HWRCs)

The Council currently provides household waste and recycling services to the district's residents at eight locations across the district, accepting waste, some of which is not normally collected from households by the refuse collection service. These sites are staffed and open 362 days per year, providing a wide range of containers to encourage recycling. A van permit scheme was introduced in 2006 to combat abuse of such sites by traders. In 2013 a residents' only permit scheme was introduced to control cross border activity. Originally permits had to be obtained from any of the 8 sites. By the end of 2016 some 90,000 permits had been issued. However this has now changed with every household in the district issued with a permit as part of the annual council tax papers sent to all 225,000 households in March this year. This now makes HWRC permits universally available to all our residents, and encourages responsible management of domestic wastes and promotes greater recycling. This initiative was also important in supporting the move to AWC later in 2017.

Materials accepted at HWRCs include; residual waste, paper, cardboard, metal, glass, green waste, wood, plastics, cartons, tyres, shoes, textiles, books, oil (both engine oil and vegetable oil), paints, carpets, mattresses, plaster board, push bikes (which go to a reuse scheme) soil bricks and rubble, polystyrene, batteries, light bulbs, florescent tubes, electrical equipment and unwanted household chemicals. Certain HWRCs, with prior notice, also accept tyres, gas bottles and bonded asbestos waste from residents.

These sites also provide a local outlet for some precinct sweepers to reduce their travel time to tip.

Bring Sites

Bring sites are a network of mini-recycling sites which provide a series of recycling banks often located in public areas, such as supermarket car parks. There are 55 sites with varying numbers of recycle Banks across the district which provide facilities for residents to recycle glass bottles, jars, textiles, plastic bottles, paper, cans etc., and 6 sites which include WEEE Banks for small electric items. On a few occasions there have been instances of fly tipping at some of the larger Bring Sites located within the supermarket car parks, these are often cleared and dealt with by the individual supermarkets. Unfortunately earlier in the year we were requested by the Management of Morrison's, Mayo Avenue, to close this site because of persistent fly tipping. If evidence of fly tipping has been found it has been reported to the Enforcement Team for further investigation. The Bring Sites provide a valuable service to residents who do not have room for recycle bins, they also reinforce the message that Bradford Council is trying to make it as easy as possible for all residents to recycle.

Nodes

2016 saw 2 Recycling Collection Nodes piloted in Bradford City Centre for residents living in multi occupancy accommodation. There are now four Nodes within the City Centre placed strategically for residents and pedestrians to recycle, glass, cans, plastic bottles, paper and cardboard. In the coming months the signage on the Nodes

will be changed to reflect the increased amount of materials which can then be recycled. The Nodes are collected fortnightly by the Rear End Loader (REL) wagon and the Trade Waste Paper/Cardboard wagon. There have been some instances of contamination of non-recyclable material on occasions but it has not been a major problem. It is currently being considered that the 2 further Nodes will be sited at newly refurbished Multi Occupancy buildings in Keighley.

Trade Waste Collections

The Council operates a trade waste collection service to local businesses. The trade portfolio has some 3,600 customers, collecting around 19,500 tonnes per annum of trade waste plus around 800 tonnes of recyclables via 6 collection rounds using a wide range of receptacles from small blue coloured sacks, to wheeled bins, skips and large containers.

Clinical Waste Collections (commercial)

The Council offers trade waste collection contracts to collect clinical wastes from commercial establishments utilising spare capacity from the domestic clinical collections. The Council collects approximately 21 (25 in 15/16) tonnes of clinical waste each year from both households and commercial establishments which require specialized treatment and disposal via a treatment contract.

Waste Treatment

There are several contracts in place for the treatment of recyclables and residual waste. During 2017 a number of the contracts with recycling merchants have come to an end, and have/are being retendered e.g. glass, cardboard, plastics, steel and aluminium, whilst the paper has been using a monthly spot market, as the quality and thus the price remains difficult to gauge until AWC is fully bedded in, and the paper quality output from the Materials Reclamation Facility (MRF) can be guaranteed, at which time a longer term contract will be procured.

2017 has seen the conclusion of the procurement for waste treatment services, following the announcement at Easter this year of the Preferred Bidder AWM for the 12 year contract. This new contract will commence in April 2018, and is the subject of a separate report to this Committee.

MRF

2017 has seen further development of the Materials Reclamation Facility (MRF) located at the existing Bowling Back Lane site, in order to support the move to AWC and the co-mingling of recyclates from the kerbside. A mix of mechanical and manual picking separates out various recyclates and contamination, to produce mixed glass, cardboard, mixed papers, steel tins/can, alloy tins/cans and mixed plastics. As recyclate tonnages increase, further mechanical development is being considered for 2018.

2.2 Work Programmes

Municipal Waste Minimisation and Management Strategy (MWMMS)

The Council's Municipal Waste Minimisation and Management Strategy was approved by the Executive in January 2015, and highlighted future waste policy development and the need to manage waste to more sustainable levels, by minimising waste, encouraging re-use and improving recycling at the kerbside and reducing levels of residual waste.

Waste Programme

The Domestic Waste & Recycling Policy (aka the Bin Policy) was successfully rolled out across the whole district in 2016. The policy specifies how domestic waste and recycling will be collected by the Council, and formed an intermediate step to achieving AWC. The policy continues to operate, its aim being to support the diversion of a greater percentage of recyclable waste from the residual (green) bin to the recyclable (grey) bin at the kerbside. The policy only allows the emptying of one 240L residual (green) bin per household, or one 360L (for a household with 7 or more residents) every other week and no side waste or overfilled bins presented at the kerbside.

Alternate Weekly Collection

To make the bin collection service more efficient and reduce the amount of waste going to landfill, in October 2016 we trialled alternate week bin across the Wyke Ward areas, which was a great success. Following on from this we have now rolled AWC out across the whole District except for rural rounds. We are currently planning and preparing to roll-out AWC to all properties (6,500) that are currently on rural rounds.

The introduction of the Bin Policy and AWC is the biggest change to the collection service since the introduction of a wheeled bin collection method 20 years ago. The changes have had an impact on up to 225,000+ properties across the whole District.

In order to assist residents in the preparation for the move to AWC, all in one recycling was introduced in February 2017 prior to the commencement of AWC across the Keighley areas on the 2nd May 2017. Similarly all in one recycling was introduced in Bradford in May prior to commencement of AWC on the 2 July 2017.

This means all residents (except rural) now have the same collection day but on alternate weeks for both residual and recycling. The same crews and vehicles follow the same rounds each week just collecting a different bin which means we have a more consistent, efficient and cheaper waste collection service.

The service has been working hard to ensure residents have means to recycle and since the implementation of the Bin Policy over 76,000 recycling bins have been delivered to residents across the District.

The 2017/2018 preliminary waste tonnages are shown in Appendix B. The preliminary tonnages show that for the period April to August recycling has increased by 37% compared to the same period in the previous year. This represents an increase of 3062

tonnes. Preliminary results for residual tonnages show a reduction of 13.75% against the same period which represents a reduction of 7,431 tonnes.

Engagement & behavioural change

Changing behaviours through education, engagement and enforcement are key, as is improving and introducing a systematic and consistent approach to communications across the district in respect to waste and waste management. This is achieved through a wide range of formats i.e. leaflets / posters / letters /stickers / website / press / radio/ CouncilAPP /Facebook /Twitter /Stay-Connected / and Road shows held at events and throughout the communities.

Recycling Advisors

The promotion of recycling is a vital part of reducing the amount of residual waste the Bradford District needs to dispose of. We have four Recycling Advisors who work across the District visiting households and advising them of how to manage their waste in line with the Bin Policy. This has proved to be an invaluable way of engaging with residents. The advisors will look at the households needs and advise them on how they can reduce the amount of residual waste they produce by simply recycling. They also advise on what items can be recycled and will order as many recycling bins as the residents need to manage their waste effectively. The recycling advisors will also visit residents who have requested a larger 360L residual bin to ensure the household meets the criteria of 7 or more residents in the property.

In cab technology

In-cab tablets have been installed into the bin waggon. This allows the crews to view their rounds and input information that is then received directly into the contact centre. This real time information enables the contact centre staff to deal with queries from residents with the most up to date information. The crews are also able to report any instances of residents not complying with the Bin Policy. This enables a very efficient way of processing the information, which in turn supports the enforcement staff processing and tracking compliance with the Bin Policy. The technology also supports the Operational Managers to more effectively manage workload and respond much quicker i.e. when a breakdown occurs. We are now seeing a decrease in the number of reported missed bins and the need to return to collect such bins as crews record when bins are not put out, if there is side waste or extra bins which in turn assists with the Enforcement process of the Bin Policy. This technology will shortly be rolled out across Trade Waste and the Garden Waste collection service.

Waste service infrastructure

This project will improve efficiencies within waste management through better ways of communicating, data collection and improved service delivery both internal and externally including routing systems and back office integration with oracle/arc GIS. This will replace current ad hoc systems with supported solutions. The routing of the residual and recycling rounds has been completed and we are currently working on the rural rounds which will be followed by the garden waste and trade waste rounds.

Garden Waste Service

Many other local authorities already charge for garden waste collections or do not provide this service. Previously the cost of providing the garden waste service was met by all Council Tax payers and was not available to all residents who may have wanted to receive the service.

As part of the 2015/2016 budget process it was agreed that the Garden Waste Service would become an opt in chargeable service from 1 June 2016. The service is now available to all households across the District which can be accessed by a 26 tonne wagon.

This service is highly valued by many residents and is now in its second year. In the first year it exceeded the number of predicted subscriptions which resulted in more income. This year the service has already achieved and exceeded the predicted subscriptions and income. An automated payment option was introduced this year which has resulted in a much more efficient renewal process for residents who do not wish to sign up on-line. The service will become more efficient following the introduction of routing the rounds and in cab technology.

3. OTHER CONSIDERATIONS

This report is for information and discussion only.

4. FINANCIAL & RESOURCE APPRAISAL

There are no financial issues arising from this report which is for information and discussion only.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

There are no significant risks arising from this report which is for information and discussion only.

6. LEGAL APPRAISAL

There are no legal issues arising from this report which is for information and discussion only.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

N/A

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability issues arising from this report which is for information and discussion only.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

This report is for information and discussion only, therefore there are no carbon footprint and greenhouse gas emissions arising.

7.4 COMMUNITY SAFETY IMPLICATIONS

N/A

7.5 HUMAN RIGHTS ACT

N/A

7.6 TRADE UNION

N/A

7.7 WARD IMPLICATIONS

N/A

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

N/A

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

N/A

10. RECOMMENDATIONS

That Environment and Waste Management Overview & Scrutiny Committee consider the information presented in this report and request a further progress report in twelve month's time.

11. APPENDICES

Appendix A Marketing activity summary
Appendix B Preliminary waste tonnages

12. BACKGROUND DOCUMENTS

Municipal Waste Minimisation and Management Strategy (Executive Report
13th January 2015)

Waste & recycling marketing activity summary 2016 - 2017

Project	Category	Description	Details	Target Audience
AWC Wyke pilot Oct-16	Print	Letter	Letter to householders explaining changes	Householders
	Print	Leaflet	Leaflets explaining what can go in what bin	Householders
	Print	HWRC permits	Permit for each householder along with information about local HWRC	Householders
	Print	Folders	To hold all info together in branded folder	Householders
	Print	Posters	1pp A4 colour - new way to recycle	Householders
	Print	Bin hangers	To go on bins reminding of changes and dates	Householders
	Face to face	Roadshow	Mobile roadshow/display set up in areas where residents are likely to go, areas of high density housing etc	Householders
	Online	Social media messages	On all channels used by the Council - Facebook, Twitter	Followers
	Online	Website pages	Info about process and changes	All
	Online	Council App	Info about process and changes	All
	Media relations	Press releases	Sent to all local media - press and radio	All
	Communications	Various messages	Includes staff briefings, weekly updates, BradNet	Various
	Distribution	Letters/permits/sticker - pack	Mailed or hand delivered to householders in area	Householders
	Distribution	Posters	Distributed to local info points, libraries, community centres etc in Wyke	Householders
	Face to face	Door knocking in affected area	Explain changes, answer questions and offer support	Householders
All in one recycling - Keighley Feb-17	Print	Letters, posters, leaflets and bin hangers	Explaining changes to recycling system & what can go in your bin	Householders
	Distribution	Distribution of materials over 3 weekends	Hand delivered info to every household	Householders
	Media relations	Media release to Keighley News	Explaining changes to recycling & what residents are being asked to do	All
	Online	Social media messages	Explaining changes to recycling system & what can go in your bin	Followers

All in one recycling - Bradford May-17	Online	Posting on Parish Council, local community groups	Explaining changes to recycling system & what can go in your bin	Followers
	Online	Amends for website and App	Update to reflect changes	All
	Communications	Stay connected e-newsletter	Update and short articles of interest	Subscribers
	Communications	Various messages	Includes staff briefings, weekly updates, BradNet	Various
	Face to face	Keighley - briefing for Cllrs, Ward Officers, Wardens etc	Update and opportunity to ask questions	Invited audience
	Face to face	Door knocking in affected area	Explain changes, answer questions and offer support	Householders
	Print	Letters	Letter to householders explaining changes	Householders
	Print	Leaflets	Leaflet explaining changes and what can go in the bin	Householders
	Print	Yes please bin stickers	Outlines what can go in the bin	Householders
	Online	Amends for website and App	Update to reflect changes	All
	Distribution	Distribution of materials over 6 weekends	Hand delivered info to every household	Householders
	Online	Social media messages	Explaining changes to recycling system & what can go in your bin	Followers
	Online	Posting on Parish Council, local community groups	Explaining changes to recycling system & what can go in your bin	Followers
	Facebook pages			
	Communications	Stay connected e-newsletter	Update and short articles of interest	Subscribers
Garden waste renewals Apr-17	Media relations	Media release to T&A	Explaining changes to recycling & what residents are being asked to do	All
	Communications	Stay connected e-newsletter	Update and short articles of interest	Subscribers
	Face to face	Shipley - briefing for Cllrs, Ward Officers, Wardens etc	Update and opportunity to ask questions	Invited audience
	Face to face	Bradford - briefing for Cllrs, Ward Officers, Wardens etc	Update and opportunity to ask questions	Invited audience
	Face to face	Door knocking in affected area	Explain changes, answer questions and offer support	Householders
	Print	Letter	Renewals letter to previous subscribers	Householders
	Print	Leaflet	General leaflet with updated info	Householders
	Print	Bin hangers	To encourage residents to subscribe	Householders

HWRC Feb-17 AWC rollout - Keighley Apr-17 AWC rollout - Bradford Jun-17	Print	Licence stickers	For residents to stick onto bins to show they have subscribed	Subscribers
	Communications	Stay connected newsletter	Update and short articles of interest	Subscribers
	Print	Calendar postcards	Dates for collections for residents requesting them	Subscribers
	Online	Web pages	Updated info and charges	All
	Online	App push messages	To encourage residents to subscribe	Subscribers
	Online	Social media	To encourage residents to subscribe	Followers
	Online	Social media advertising	To encourage residents to subscribe	All
	Online	Videos	To encourage residents to subscribe	All
	Media relations	Media releases	Encouraging residents to take up garden waste service	All
	Print	Council tax insert	To go to every house with info about subscribing to garden waste service	Residents
	Print	Vehicle signage	Update signage on garden waste vehicles	Residents
	Communications	Various messages	Includes staff briefings, weekly updates, BradNet	Various
	Print	Letter to be written to accompany replacement permits	To go with replacement permits	Householders
	Distribution	Replacement permits mailed	To residents requesting via contact centre	Householders
	Online	Amends for website and App	Updated info	All
	Online	Social media messages	Encourage use of HWRC and reminder to take permit	Followers
	Print	Letter and bin hangers to print	Informing of dates and changes	Householders
	Distribution	Distribution over 3 weekends	Hand delivered to households in affected areas	Householders
	Communications	Stay connected e-newsletter	Update and short articles of interest	Subscribers
	Face to face	Door knocking in affected area	Explain changes, answer questions and offer support	Householders
	Print	Bin hangers to print	Informing of dates and changes	Householders
	Distribution	Bradford 1 - bin hangers placed on bins	To go on bins in affected areas	Householders
	Media relations	Media releases	Update on changes	All
	Online	Social media messages	Update on changes	Followers
	Distribution	Bradford 2 - bin hangers placed on bins	To go on bins in affected areas	Householders
	Communications	Stay connected e-newsletter	Update and short articles of interest	Subscribers

Saltaire infrastructure changes Apr-17	Advertising	Plasma & Big Screen slides	Encouraging everyone to recycle	All
	Print	Pull up banners	Encouraging everyone to recycle	All
	Print	Wyke day change letter	Informing of dates and changes	Householders
	Face to face	Door knocking in affected area	Explain changes, answer questions and offer support	Householders
	Print	Saltaire letter to print	Explanation of changes and why they have been made	Householders
	Distribution	Letters distributed to affected residents in Saltaire	Hand delivered to properties in affected area	Householders
	Communications	Stay connected e-newsletter	Update and short articles of interest	Subscribers
	Face to face	Door knocking in affected area	Explain changes, answer questions and offer support	Householders
	Face to face	Menston Neighbourhood Forum		Residents
	Face to face	Burley Neighbourhood Forum		Residents
Roadshows and events Various dates	Face to face	Dragon Boat Festival, Roberts Park		
	Face to face	Asda, Rooley Lane		
	Face to face	Morrisons, Girlington		
	Face to face	Tesco, Queensbury		
	Face to face	Morrisons, Idle		
	Face to face	City Park, Bradford	Update and opportunity to ask questions	
	Face to face	Saltaire Festival, Roberts Park		
	Face to face	Easy Access Event, City Park		
	Face to face	St.Johns Church – drop in & food bank with Eastern European community		
	Face to face	Recycling vehicle photo shoot with Cllr Feriby in City Park		
	Face to face	Door knocking & DOA Knowle Park, Keighley		
	Face to face	Door knocking, recycling bin delivery and DOA – BD3 with Places for people		
	Print	Update recycling roadshow vehicle information panels	Ensure correct info being given out	Residents

City Centre recycling Feb-17	Print	Node postcards	Explaining new recycling facilities, where they are , how to use them	Householders
	Distribution	Distribution to: Broadway, Cheapside, Burnett Street and Valley Road	Hand delivered to apartments in the area	Householders
	Face to face	Door knocking in affected area	Explain changes, answer questions and offer support	Householders
Social housing Jun-17	Print	Letters	Letters to explain changes and responsibilities	Housing Providers & Landlords
	Print	Posters	To encourage residents to recycle	Householders
	Print	Large bin stickers	To explain what can go in each recycling bin - reduce contamination	Householders
	Face to face	Door knocking in affected area	Explain changes, answer questions and offer support	Householders
Misc	Online	Review website	Check navigation content ease of finding info simplify messages	All
Various dates	Print	Great Horton project leaflet	Included info on waste, recycling, HWRC and promoting App	Householders
	Print	Eastern European leaflet	Translated leaflet into 5 languages with waste and recycling messages	Eastern Europeans
	Print	Vehicle signage	Updated signage for new recycling vehicles	All
	Print	No side waste stickers	To be used by crews informing residents no side waste will be taken	Householders
	Print	Bulky waste	Leaflet reprinted as required	Householders
	Print	Litter vehicle signage	To go on street scene vehicles as they drive around the district	All
Current	Print	Landlord leaflet	To explain responsibilities and what info they need to give their tenants	Landlords
	Communications	Stay connected e-newsletter	Update and short articles of interest	Landlord & Agent subscribers

	Distribution	Demo bins and banners	Demonstration bins and displays set up at Grange Interlink, Khidmet Centre, St Edmunds Childrens Centre, Girlington Community Centre, West Bowling Community Advice and Training Centre and Woodroyd Centre. More planned for future in conjunction with Ward Officers	Residents
Rural reorganisation	Print	Letters	Explanation of changes and why they have been made	Householders
Date to be confirmed	Distribution	Letters distributed to affected residents in small areas at a time	Hand delivered to properties in affected area	Householders
	Communications	Stay connected e-newsletter	Update and short articles of interest	Subscribers
	Face to face	Briefing for Cllrs, Ward Officers, Wardens in affected areas - to be held in Nov 2017	Update and opportunity to ask questions	Invited audience

Preliminary waste tonnages

Appendix B

CHART 1	Tonnes Recycled At The Kerbside (Dry)													% of Total Waste	Year (Loose Projected)
	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Apr-Aug		
2012-13	1,073	1,378	1,142	1,176	1,209	1,067	1,199	1,218	1,090	1,390	1,103	1,055	5,978	42%	14,102
DIFF	12.22%	-10.33%	-4.25%	8.07%	16.20%	12.40%	22.94%	9.81%	30.31%	26.13%	18.73%	21.08%	3.87%	DIFF	13%
2013-14	1,204	1,236	1,094	1,271	1,405	1,199	1,474	1,338	1,421	1,753	1,310	1,278	6,210	39%	15,983
DIFF	22.41%	16.89%	23.03%	28.42%	-4.91%	16.85%	-0.35%	-1.09%	6.97%	-7.59%	2.67%	8.10%	16.47%	DIFF	8%
2014-15	1,474	1,444	1,346	1,632	1,336	1,401	1,469	1,323	1,520	1,620	1,345	1,381	7,232	42%	17,292
DIFF	4.17%	-6.85%	4.24%	-2.54%	-2.73%	7.83%	-4.10%	5.54%	17.17%	4.95%	0.56%	19.68%	-0.81%	DIFF	4%
2015-16	1,535	1,345	1,403	1,591	1,300	1,511	1,409	1,397	1,781	1,700	1,352	1,653	7,174	40%	17,977
DIFF	2.79%	16.85%	22.34%	2.09%	28.91%	13.74%	4.68%	23.35%	3.14%	20.32%	18.20%	23.41%	13.83%	DIFF	15%
2016-17	1,578	1,572	1,716	1,624	1,676	1,718	1,475	1,723	1,837	2,046	1,598	2,040	8,166	40%	20,603
DIFF	8.21%	28.72%	25.94%	58.80%	64.52%								37.50%	DIFF	37%
2017-18	1,708	2,024	2,161	2,579	2,757								11,228		28,329
CHART 2	Tonnes Recycled At The Kerbside (Green)													% of Total Waste	Year (Loose Projected)
	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Apr-Aug		
2012-13	552	960	1,335	1,253	1,341	1,012	819	699	6	1	54	368	5,442	65%	8,400
DIFF	-37.36%	19.99%	-11.88%	-12.18%	-22.10%	-9.88%	9.86%	-8.29%	-88.89%	-100.00%	45.29%	43.37%	-11.43%	DIFF	-6%
2013-14	346	1,151	1,177	1,101	1,045	912	900	641	1		78	528	4,819	61%	7,878
DIFF	123.63%	14.26%	21.75%	32.40%	-6.00%	30.67%	9.39%	-0.62%	31514.29%	#DIV/0!	-55.07%	-16.47%	23.69%	DIFF	20%
2014-15	774	1,316	1,433	1,457	982	1,191	984	637	221	10	35	441	5,961	63%	9,480
DIFF	23.49%	-12.17%	8.49%	13.99%	35.83%	18.87%	15.37%	12.24%	20.03%			60.41%	11.73%	DIFF	12%
2015-16	955	1,156	1,554	1,661	1,334	1,416	1,136	715	266			707	6,660	61%	10,899
DIFF	-12.86%	-1.05%	-27.82%	-43.19%	-34.82%	-35.35%	-44.59%	-21.41%	26.95%	#DIV/0!	#DIV/0!	-31.08%	-26.26%	DIFF	-26%
2016-17	832	1,143	1,122	944	869	916	629	562	337	202	41	487	4,911	61%	8,085
DIFF	-5.48%	-24.15%	-0.56%	-4.64%	11.75%								-5.49%	DIFF	-5%
2017-18	787	867	1,115	900	972								4,641		7,641
CHART 3	Tonnes Recycled At The Kerbside (Dry and Green)													% of Total Waste	Year (Loose Projected)
	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Apr-Aug		
2012-13	1,625	2,337	2,477	2,429	2,551	2,079	2,018	1,917	1,097	1,390	1,157	1,423	11,420	51%	22,501
DIFF	-4.63%	2.12%	-8.36%	-2.38%	-3.94%	1.55%	17.63%	3.21%	29.62%	26.09%	19.96%	26.85%	-3.42%	DIFF	6%
2013-14	1,550	2,387	2,270	2,372	2,450	2,111	2,374	1,979	1,422	1,753	1,388	1,806	11,029	46%	23,861
DIFF	45.00%	15.62%	22.37%	30.27%	-5.38%	22.82%	3.34%	-0.94%	22.48%	-7.04%	-0.58%	0.91%	19.62%	DIFF	12%
2014-15	2,247	2,760	2,778	3,089	2,318	2,593	2,454	1,960	1,741	1,630	1,380	1,822	13,193	49%	26,772
DIFF	10.82%	-9.38%	6.43%	5.25%	13.60%	12.90%	3.71%	7.72%	17.53%	4.33%	-1.99%	29.54%	4.86%	DIFF	5%
2015-16	2,491	2,501	2,957	3,252	2,634	2,927	2,545	2,111	2,047	1,700	1,352	2,360	13,834	48%	28,876
DIFF	-3.21%	8.58%	-4.02%	-21.04%	-3.37%	-10.02%	-17.31%	8.21%	6.23%	32.20%	21.24%	7.09%	-5.47%	DIFF	-5%
2016-17	2,411	2,715	2,838	2,568	2,545	2,634	2,104	2,285	2,174	2,248	1,639	2,528	13,077	46%	28,688
DIFF	3.49%	6.46%	15.46%	35.48%	46.49%								21.36%	DIFF	21%
2017-18	2,495	2,891	3,277	3,479	3,728								15,869		34,814
CHART 4	Tonnes Of Residual At The Kerbside													% of Total Waste	Year (Loose Projected)
	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Apr-Aug		
2012-13	9,680	12,024	10,943	11,155	12,367	9,919	10,878	10,855	9,309	11,917	9,984	9,321	56,168	44%	128,351
DIFF	11.77%	0.64%	-5.30%	6.32%	-5.40%	-0.54%	5.54%	-6.20%	13.75%	-2.22%	-3.32%	5.21%	1.20%	DIFF	1%
2013-14	10,819	12,100	10,363	11,860	11,699	9,865	11,481	10,182	10,589	11,653	9,652	9,807	56,843	44%	130,071
DIFF	5.45%	-4.20%	1.05%	4.81%	-10.87%	5.35%	-0.61%	-5.13%	-0.38%	-8.39%	0.37%	4.81%	-0.90%	DIFF	-1%
2014-15	11,409	11,593	10,472	12,431	10,428	10,393	11,410	9,660	10,549	10,675	9,687	10,278	56,333	44%	128,985
DIFF	1.76%	-7.35%	5.55%	1.66%	-1.54%	7.01%	-4.97%	3.27%	17.99%	1.21%	1.55%	8.58%	-0.04%	DIFF	3%
2015-16	11,609	10,741	11,053	12,638	10,268	11,122	10,844	9,976	12,446	10,804	9,837	11,160	56,309	42%	132,497
DIFF	-11.24%	-2.96%	6.72%	-14.88%	5.02%	-1.61%	-16.01%	4.89%	-15.39%	1.26%	-1.67%	4.99%	-3.99%	DIFF	-4%
2016-17	10,304	10,423	11,795	10,758	10,783	10,943	9,108	10,463	10,531	10,940	9,673	11,717	54,062	42%	127,437
DIFF	-13.30%	-4.61%	-7.86%	-30.72%	-12.51%								-13.75%	DIFF	-14%
2017-18	8,933	9,943	10,868	7,453	9,434								46,631		109,918

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Report of the Strategic Director of Corporate Services to the meeting of Environment and Waste Management Overview & Scrutiny Committee to be held on 31 October 2017

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Subject:

Update on the Fuel Poverty Framework for Action for the Bradford District and the Better Homes Yorkshire Programme

Summary statement:

This report provides an update on the progress of the programme of Work for the Fuel Poverty Framework for Action for the Bradford District and an update on the Better Homes Yorkshire Programme

Stuart McKinnon-Evans
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Environment**

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**Overview & Scrutiny Area:
Environment and Waste Management**

1. SUMMARY

This report provides an update on the progress on the Fuel Poverty Framework for Action and the related Programme of Work since the previous report to the Environment and Waste Management Overview & Scrutiny Committee on 25 October 2016.

The report also provides an update on the progress of the regional Better Homes Yorkshire programme and related issues including the Tackling Fuel Poverty Programme scheme that has been delivered in the District, the new Bradford Healthy Heat Programme and the bid to the Government's Warm Homes Fund to provide first time gas central heating to households vulnerable to fuel poverty.

2. BACKGROUND

Fuel Poverty in the Bradford District Statistical Update

Fuel poverty is still a significant issue in the Bradford Metropolitan District. The latest figures available from the Department for Business, Energy and Industrial Strategy (BEIS) show that 30,380 households (15.0%) in the District were considered to be in fuel poverty in 2015 (an increase from 13.2% in 2014). Bradford has the twelfth highest level of fuel poverty of any local authority in England and has the highest in both the Leeds City Region and the Yorkshire and The Humber region.

Table 1: Fuel Poverty in England 2012 to 2015 (BEIS 2017)

	2015	2014	2013	2012
Bradford Metropolitan District	15.0%	13.2%	14.1%	14.2%
Yorkshire and The Humber	12.4%	11.8%	10.6%	10.8%
England	11.0%	10.6%	10.4%	10.4%

Bradford has a relatively high level of fuel poverty due to the high level of deprivation in parts of the District, low household incomes and the poor quality of the dwelling stock. The BRE Housing Stock Modelling and Database for the Bradford Metropolitan District (May 2016) showed that in 2013:

- the highest concentrations of fuel poverty were found in the inner-city wards of City, Bowling and Barkerend and Bradford Moor
- all fuel poor households in the District came from the bottom four income decile groups
- around 40 per cent of each of the bottom two deciles were fuel poor as was 13 per cent of the combined third and fourth deciles
- the depth and likelihood of being fuel poor increases markedly with lower EPC scores
- there were 31 per cent of households living in EPC 'G' rated properties in fuel poverty, with an average fuel poverty gap of £1,274
- this is compared to those households living in properties with EPC ratings 'A' to 'C' where just two per cent were fuel poor and there was an average fuel poverty gap of £370

Fuel Poverty Framework for Action for the Bradford District

The Fuel Poverty Framework for Action for the Bradford District and the related Programme of Work was adopted by the Council in September 2015. An updated work programme for the 2016 to 2018 period was approved by the Environment and Waste Management Overview & Scrutiny Committee in October 2016.

Work is on-going to complete the actions in the revised programme of work (2016-18) for the Framework of Action. Appendix 1 gives a progress update for each action. The actions in this document recognise that improving 'hard to treat' properties in relatively deprived areas and addressing fuel poverty in the private rented sector (PRS) are important challenges in the District, whilst also recognising that there are significant difficulties in addressing these issues.

Warm Homes Healthy People

The Bradford Council Energy Centre and Public Health teams work closely with local third sector partners in the Warm Homes Healthy People (WHHP) partnership to deliver a 'Keeping Warm' programme, which includes direct support to vulnerable households in relation to affordable warmth & food as well as a range of other practical support needs. There are a number of small scale initiatives across the District providing energy debt advice as well as home visits to give individual's home energy advice.

Work has begun on preparing material to be used in capacity building community based support e.g. developing training packages to support up-skilling stakeholders and other appropriate agencies on Fuel Poverty issues. Every year a pot of funding is made available to community groups to assist in creating community projects based on isolation and health and wellbeing.

The programme continues to see thousands of individuals through the programme, whether it is through the Warm Homes Discount, fuel poverty measures or fuel top-ups.

Better Homes Yorkshire

Bradford Council is part of a partnership of Leeds City Region local authorities that have entered into an exclusive contract with Better Homes Yorkshire (a consortium of Keepmoat and Willmott Dixon) for the period of 2015 to 2018 with an option to extend for a further five years.

The Better Homes Yorkshire programme offers advice, home surveys and a range of energy efficiency, heating and renewable energy measures to all owner occupier and privately rented homes across the participating Local Authority areas. It also offers householders' access to funding (where eligible) through the Energy Company Obligation (ECO) scheme and other sources, such as central government funding (Green Deal Communities Fund, Central Heating Fund, etc) and the Local Growth Fund.

3. OTHER CONSIDERATIONS

Anti-Poverty Group

An overarching multi-partner Anti-Poverty Co-ordination Group has been established that will implement a number of the recommendations from the Bradford Scrutiny Poverty Review and consider interventions that will help alleviate poverty in the district.

The group is currently developing its strategic framework and delivery plan. These will be framed on the Joseph Rowntree Foundation's Five Point Plan to solve poverty by: boosting incomes and reducing costs; delivering an effective benefit system; improving education standards and raising skills; strengthening families and communities and; promoting long-term economic growth benefitting everyone. The Joseph Rowntree Foundation is supporting the group to develop their plans and data sets.

The new strategy will be underpinned by existing strategies and frameworks that are aimed at alleviating specific aspects of poverty experienced in the District, including the Fuel Poverty Framework for Action. Mechanisms will also be described in the strategy that will enable issues to be escalated to the Anti-Poverty Co-ordination Group for its consideration and action.

Future of Public Health funding for Warm Homes Healthy People

Public Health grants from Central Government have been ring fenced in the past and this has enabled various fuel poverty projects to be funded, such as the Warm Homes Healthy People (WHHP) programme. However this ring fence has recently been lifted.

The funding for the WHHP programme in the budget of 2017-19 is £25,000 for 2017-18 and £40,000 for 2018-19, giving a total of £65,000 over the two year period. This represents a reduction of current base funding of 76% (please note that the previous funding was £115,000 per annum). There is currently no provision for funding the WHHP programme from 2019 onwards.

Previously, a Warm Homes Officer post was funded through the Warm Homes Healthy People programme. This officer undertook Home Energy Checks for vulnerable people, supported clients to access the Warm Home Discount schemes and coordinated community based fuel poverty projects. This post has been vacant since February 2017 and can no longer be funded by Public Health, highlighting the immediate impacts of the reduction in funding on the future of projects, programmes and officer time.

Energy Company Obligation transition scheme 2017-2018 (ECO2t)

The Energy Company Obligation (ECO) is a government energy efficiency scheme for Great Britain, administered by Ofgem. An extension to the obligation period for ECO2 was established under The Electricity and Gas (Energy Company Obligation) (Amendment) Order 2017. The extension to the obligation period runs from 1 April 2017 to 30 September 2018 and is referred to as ECO2t.

ECO2t has two distinct obligations:

- Carbon Emissions Reduction Obligation (CERO): the installation of carbon qualifying actions, such as wall and roof insulation measures, connections to district heating systems (DHS), and 'secondary' insulation measures
- Home Heating Cost Reduction Obligation (HHCRO): the installation of heating qualifying actions, including insulation and the repair and replacement of boilers and electric storage heaters, to reduce home heating costs for low income, fuel poor and vulnerable people

There is a change of emphasis for the HHCRO obligation, moving away from targeting gas boiler replacements to more off-gas heating solutions and long term energy efficiency solutions (such as insulation).

The ECO2 Order sets overall targets for each of the above obligations. These are 19.7MtCO₂ for CERO and £6.46 billion for HHCRO. It should be noted that there has been a significant reduction in scale of ECO2 and ECO2t compared to the ECO1 scheme and earlier initiatives (e.g. CERT & CESP, etc). The amount of funding available for heating and insulation under the ECO scheme has declined: from £1.3 billion per annum available in the first year of ECO1 (2013/14) to £640 million per annum committed for the 18 month ECO2T transition period (April 2017 to September 2018). This represents a reduction of more than 50% of the original target.

This means in practice that most ECO measures available to fuel poor households will no longer be fully funded and will either require a contribution from the resident, or will need additional funding from a third party.

This is a particular issue in Bradford as the 'hard to treat' dwelling stock prevalent in the inner-city and peripheral estates within the District is where there are the highest levels of fuel poverty. These types of properties are more likely to need more expensive measures to improve their thermal performance, but are more likely to contain residents who are unlikely to be in a position to be able to afford a significant customer contribution towards the costs of the work required.

ECO2t Flexible Eligibility

The new ECO2t Regulations have allowed local authorities to set their own criteria for eligibility for funding for domestic energy efficiency measures. Energy companies can spend up to a maximum of 10% of their full obligation within this local authority defined criteria. This funding is aimed at supporting residents within a local authority area who are most likely to be at risk of fuel poverty.

Bradford Council was one of the first local authorities in the country to publish an online Statement Of Intent to outline its approach for the new scheme, which will allow access to this new stream of funding if suitable initiatives can be identified. All ECO2t Flexible Eligibility work in the Bradford District will be delivered by Better Homes Yorkshire.

Progress of the Better Homes Yorkshire programme

The ability for schemes like Better Homes Yorkshire to deliver outputs has relied heavily on Government energy efficiency financial support regimes largely delivered by obligations imposed on the 'Big 6' energy companies but also with ad hoc Government led grant programmes. Following the changes over the past few years in national policy there has

been a significantly lower level of funding from the ECO scheme, which together with the closure of the Green Deal and Green Deal Home Improvement Fund schemes has had a considerable impact on the delivery of the Better Homes Yorkshire programme.

The KPIs for the Better Homes Yorkshire scheme were agreed for partner authority level and initially included targets of improving 229 homes in the Bradford District in year one, 601 in year two & 1,115 in year three. However, in light of the changes in policy and financial support the target in year two was revised to just 815 homes **across the whole** of the Leeds City Region (188 measures in the Bradford District). The target for the District in 2017/18 is for 83 homes to have an energy efficiency measure installed, which is part of an overall target for the Leeds City Region of 1,114 homes improved.

Table 2: Better Homes Yorkshire original and revised KPIs (Bradford)

	Year 1	Year 2	Year 3
No of homes to be improved in the Bradford District (original target)	229	601	1,115
Revised targets for Bradford	-	188	83
Actual outputs	55	158	-

These lower targets reflect the significant changes in the market since the original Better Homes Yorkshire contract was signed, including the considerable downturn in the availability of funding from the national ECO scheme.

Securing additional project funding apart from that from the Energy Company Obligation has been challenging, but Bradford Council has a successful track record of attracting funds within the Better Homes Yorkshire partnership. There are still considerable advantages to having the programme in place as a structure for alternative funding bids where capacity for scale of delivery can make a significant difference.

Tackling Fuel Poverty Programme

The Tackling Fuel Poverty Programme (funded by the Local Growth Fund) has delivered a total of 138 external wall insulation measures to 'hard to treat' private dwellings in the Thorpe Edge, Bierley, Delph Hill & Parkside areas of the Bradford District, with the original target to improve 120 homes initially stretched to 132 and then to 138 to take advantage of improved rates of additional ECO funding.

The scheme has been delivered by the Better Homes Yorkshire framework, with all work carried out by a local sub-contractor, Hamilton (Building Contractors) Limited.

Bid to the national Warm Homes Fund

Bradford Council has been working with WYCA and partner local authorities to develop a bid to the Warm Homes Fund. This new stream of funding from the National Grid and Community Interest Company, Affordable Warmth Solutions is designed to support local authorities, registered social landlords and other organisations working in partnership with them, to address some of the issues affecting fuel poor households.

A successful Bradford bid will provide first time gas heating systems to provide space heating and domestic hot water for households vulnerable to fuel poverty who do not already have gas central heating. The new scheme will also work in conjunction with the Bradford Healthy Heat Programme.

Bradford Healthy Heat Programme

The new Bradford Healthy Heat Programme was launched in June 2017 to provide heating measures (boiler repairs or replacements to a new heating system) to private sector households at risk of fuel poverty containing a person with a chronic cold related condition referred by a suitable health professional. Bradford Council is aiming to work closely with Public Health, GPs and other local health service agencies to generate suitable referrals for the scheme.

This new scheme follows a similar model to the previous Bradford Healthy Heat initiatives, which helped to establish that there is a demand for such a service.

White Rose Energy

On 10 January 2017, Council Executive Committee approved Bradford Council to become a partner of White Rose Energy. The partnership was then formalised on 01 March 2017.

White Rose Energy is a partnership between Leeds City Council and Robin Hood Energy endorsed by Bradford Council. It is a not-for-profit energy initiative supplying electricity and gas to homes throughout Yorkshire with the aim of providing fairer more transparent gas and electricity prices to help residents save money on their utility bills. The motive for creating White Rose Energy was primarily to tackle fuel poverty and to help people to stay warm and comfortable in their own homes. White Rose Energy offers consistently low prices regardless of tariff with a focus on customers and is open to all householders in Yorkshire.

As of July 2017, there were 332 homes within the Bradford District with a White Rose Energy supply.

Fuel Poverty in the Private Rented Sector

Fuel poverty is a significant issue in the private rented sector (PRS) in the Bradford District. The BRE Report published in 2016 found that 25% of households living in privately rented properties in the District were in fuel poverty.

Research from the Energy Saving Trust in 2013 has shown that tenants in private rented housing are the least likely to benefit from uptake of energy efficient, money saving upgrades to their homes provided by the Energy Company Obligation (ECO) scheme and various other initiatives that have operated over the past 14 years.

This has also been the experience locally where it has been difficult to get uptake from the PRS for various energy related initiatives, especially where a customer contribution is required. It is thought that this is partly because it is unclear who the main beneficiary of the work is, the tenant who benefits from lower bills or the landlord whose property is improved.

In addition, there have been some concerns about public funds going to private landlords to improve their properties. However, it should be noted that it can be difficult for private landlords to establish a business case to justify investing in stock at the lower end of the PRS market, as it tends to provide low yield rents and any energy efficiency improvements in the property are unlikely to attract a higher rent or significantly increase the potential

sale value.

4. FINANCIAL & RESOURCE APPRAISAL

Actions in connection with the fuel poverty framework for action for Bradford are funded from within existing approved resources. Opportunities for additional local funding are being sought through the national Warm Homes Fund being coordinated through WYCA. Also, some incentive payments are made to Bradford via White Rose Energy but this is dependent on homes taking up the supply.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

None

6. LEGAL APPRAISAL

The Home Energy Conservation Act 1995 (HECA) requires the Council to report on what is being done to improve energy efficiency in all residential accommodation in the District and to provide a report every two years to the Secretary of State on progress in implementing the measures.

A legal power under which the proposals as set out in the report is provided under Section 1 of the Localism Act 2010 described as "the general power of competence".

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

None

7.2 SUSTAINABILITY IMPLICATIONS

None

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Domestic energy improvements carried out by Better Homes Yorkshire will help to reduce the District's carbon footprint and greenhouse gas emissions. The work of the programme has so far delivered a total of 12,911 tonnes of lifetime carbon savings (as of September 2017). It is anticipated that a further 892 tonnes of lifetime carbon will be saved if the 2017/18 KPI targets for the Bradford District are achieved.

7.4 COMMUNITY SAFETY IMPLICATIONS

None

7.5 HUMAN RIGHTS ACT

Not applicable

7.6 TRADE UNION

Not applicable

7.7 WARD IMPLICATIONS

The Better Homes Yorkshire programme operates across the whole of the Bradford District but individual component schemes may be targeted at smaller areas. Please note that the wards targeted will be determined by the funding streams available, the types of measures that this funding can support and the suitability of the stock within a ward as well as the level of fuel poverty.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

None

10. RECOMMENDATIONS

That the Committee comment on this report and that there is a further report on progress of the Programme of Work for the Fuel Poverty Framework in the autumn of 2018.

11. APPENDICES

Appendix 1: Fuel Poverty Programme of Work 2016/18

12. BACKGROUND DOCUMENTS

Fuel Poverty: A Framework For Action For The Bradford District (September 2015)
(link: <https://www.bradford.gov.uk/media/3182/fuel-poverty-framework-for-action-2015.pdf>)

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Appendix 1: Programme of Work 2016/18 for the Bradford District Fuel Poverty Framework for Action

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
Consider the potential for community engagement in the development of a regional municipal energy scheme to supply affordable energy to citizens (completed)	Talks with Leeds Council to progress joining the White Rose Energy (WRE) ESCo	December 2016	Lead Neill Morrison / Kate Smallwood	CBMDC Energy Centre, ESCO & DHN development & feasibility fund, (£60,000)
	Investigate alternative proposals with the WPO	December 2016	Partners Leeds Council WHHP partnership Utility suppliers Kate Smallwood – Lead Officer BMDC – Comms team Leeds Council Calderdale Council	
Promote White Rose Energy district wide, including target people in fuel poverty.	Implement comms plan	April 2018		
	Aim for 2,000 customers	April 2018		
Bradford Council became a partner of White Rose Energy on 1st March 2017. White Rose Energy is a new local authority owned not-for-profit energy partnership supplying electricity and gas to homes in Yorkshire. Its aim is to provide fairer more transparent gas and electricity prices to homes to help residents save money on their utility bills.				
Promotion of White Rose Energy is now underway, with a big push planned for Autumn / Winter 2017/18 to raise awareness across the district of White Rose Energy (including Bradford) and to increase customer numbers.				
There were 332 WRE customers within the Bradford District as of July 2017.				
Develop and co-ordinate emergency & practical support to address the needs of people in crisis in line with cold weather	Review outcomes of the 2015-16 Warm Homes Healthy People (WHHP)	September 2016	Lead Sarah Possingham /	

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
planning guidance	<p>programme</p> <p>Identify potential funding opportunities from a variety of sources – develop a partnership based approach to securing funding</p> <p>Utilise crowd funding & other funding streams to support WHHP work</p>	<p>March 2017</p> <p>April 2017</p>	WHHP partnership group Inspired Neighbourhoods First4Contact	
<p>The WHHP programme delivers interventions to provide emergency and practical support. This includes 98 food parcels delivered and 98 bedding packs delivered to those in need. Starter packs (for new tenancy holders) and warm packs were also distributed as part of the programme.</p> <p>Inspired Neighbourhoods were commissioned to create a crowdfunding website and raise funds towards the future of the programme. Unfortunately this failed to generate significant interest from the public and the resulting funds raised were very disappointing.</p> <p>The WHHP partnership actively collaborates on bidding for funding pots and is currently doing so to secure future funding of WHHP initiatives.</p> <p>WHHP Partners have been funded for a 2 year period to ensure security and continued service throughout the summer months.</p> <p>The Warm Homes Officer post proved crucial to the programme in undertaking Home Energy Checks, supporting clients to access the Warm Home Discount schemes and coordinating community based fuel poverty projects. As a result there were an increased number of referrals into the system.</p> <p>The strategic spread of partners has ensured that there was fair coverage of Warm Homes Healthy People activity across the District, supported by Carers Resource coordinating activity.</p>				

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
Develop financial packages to support householders to pay for energy efficiency measures to be installed at both a Leeds City Region and local level – for example, working with the Regional Loans Scheme to develop a loans scheme and working with Bradford Credit Unions	Complete the development of a regional loans product – Energy Repayment Loan (ERL) scheme	Regional product developed by December 2016	Lead Pete Betts / Julie Rhodes	The Council has access to £23,000 of regional loans funding for the ERL
Develop a loan product for private sector landlords to assist them to improve their rental properties to meet forthcoming changes in legislation	Complete the development of a loans product for PRS Landlords – Landlord Energy Repayment Loan (LERL) scheme	PRS Landlord product developed by January 2017	Partners WYCA Sheffield Council Better Homes Yorkshire Financial Inclusion Group WHHP partners Bradford Credit Union	There is currently no funding available for a potential LERL scheme
Develop funding opportunities for a Landlord Energy Repayment Loan (LERL) scheme	Investigate the feasibility of a bid to the Local Growth Fund – if there is a positive response develop a LGF bid	April 2017		
An Energy Repayment Loan (ERL) product is now available but there has been no interest from public so far. Many householders who might be eligible for an ERL may well find a Home Appreciation Loan to be more appropriate for their needs, which could explain the lack of uptake. The relatively limited amount of funding available at the moment for the ERL scheme makes it difficult to market at any scale, but even if there was more money to support the ERL there is no evidence of significant demand.				
There have been talks with the Bradford District Credit Union to investigate how they could support domestic energy efficiency schemes promoted by Bradford Council. It is recognised that there are issues around scale, type of products that can be offered and interest rates but thought that the Credit Union could be offered as an option if a suitable future scheme was to be established (such as any potential ‘room in the				

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
<p>roof' scheme targeted at the inner-city areas).</p> <p>Work to develop a loan product for landlords is still ongoing at a regional level. Should a Landlord Energy Repayment Loan product become available it will require an amendment to the Council's Comprehensive Housing Renewal Policy (CHRP) before it could be implemented in Bradford. However there is no evidence of any significant demand from PRS landlords (please see below re. PRS workshop for private landlords).</p> <p>There has been no encouragement to develop a bid to the LGF for PRS offer as there is currently no budget available within LGF Priority 3 (Inspired People). If this were to change a bid could be considered and would probably be developed through WYCA as a LCR joint initiative (insufficient demand for a sole Bradford bid).</p>				
Secure year-round independent, in-depth, quality advice to householders relating to fuel debt and energy efficiency issues	Ensure provision of free, independent fuel debt advice by quality marked agencies in the Community Advice Network	Ongoing	Lead Warm Homes Healthy People Lead Officer	
	Provide funds to support agencies helping people in fuel poverty to resolve fuel debt problems	Ended March 2017	Partners Sarah Possingham Julie Robinson-Joyce Pete Betts Warm Homes Officer	
	Provide free energy efficiency advice to residents potentially vulnerable to fuel poverty	Ongoing until March 2019		

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
<p>These services have been coordinated by the various services within the WHHP. CAB and CAN have provided fuel top-ups and fuel poverty advice.</p> <p>The Warm Homes Officer undertook Home Energy Checks, supported clients to access the Warm Home Discount schemes and coordinated community based fuel poverty projects.</p> <p>WHHP agencies were able to provide added support to clients through the fuel tops and debt advice interventions. This also created additional referrals to other partners.</p> <p>The Warm Homes Officer post is no longer funded due to the cuts in Public Health.</p> <p>Fuel debt is unable to be continued as part of the WHHP programme from April 2017 due to funding cuts to the programme. However, discussions are being held to see if this work can be picked up by the Bradford Council Revenue and Benefits team.</p>				
Ensure that all professionals engaging with client groups are familiar with the fuel poverty alleviation issues and programmes	Work with Public Health, WHHP, First Contact to raise awareness of programmes	Ongoing	Lead Sarah Possingham	Officer time & briefing materials & access to training offered on regional and national basis
	Ensure links are made into appropriate training programmes to increase skills and expertise amongst the sector	Ongoing	Partners WHHP Partners NEA BEAT Pete Betts GroundWorks	
	To ensure all partners of WHHP related work have signed a Memorandum of Understanding	March 2017		

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
<p>There was a review of the WHHP programme in July 2016 that took place ahead of the winter programme in Oct 2016- March 2017. This was well attended by a range of internal and external partners. There was a re-launch of the WHHP programme in late September 2016, which led to increased referrals from the new avenues identified by the WHHP review.</p> <p>Promotion of the WHHP programme was conducted via all partners through various means such as social media, promotional events and meetings. All partners were encouraged to push the programme through as many means as possible. Press releases were also produced to promote the WHD initiatives.</p> <p>So far we have been unable to get all of the appropriate WHHP partners to sign the proposed MoU. This is due to the timing of the activity and the uncertainty of the future of the programme. Please note that a MoU is no longer required now that the contract for the work of the WHHP has been awarded to a single organisation following a procurement exercise.</p>				
Ensure consistent fuel poverty messages are sent out from partners to service users (completed)	Launch event in September 2016 with key messages identified to be disseminated to partners	September 2016	Lead Thomas Atcheson WHHP partners Kate Smallwood	
Send regular e-newsletters – news articles to be sent to Kate Smallwood	Programme at least bi-monthly newsletters	Ongoing from September 2017	Partners Kate Smallwood Warm Homes Officer (to remove) BMDC Housing WHHP Partnership	
<p>Fuel Poverty and Energy Efficiency messages can now be sent out to the public via the Council Gov Delivery E-newsletter. People can subscribe via the Bradford Council website. To date, the Saving Energy topic has 1387 subscribers and the Private Landlord topic has 807 subscribers.</p> <p>News articles for the new least bi-monthly newsletters to be sent to Kate Smallwood by partners.</p>				

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
Develop and deliver programmes of support, training and funding to deliver fuel poverty and fuel debt advice where possible to enhance the capacity and capability of Housing Associations, owner occupiers and tenants / landlords in the private rented sector	Roll-out of e-learning training package to frontline professionals and other suitable groups / individuals	Ongoing	Lead Pete Betts / Pam Bhupal / Kate Smallwood	Officer time, training materials
			Partners Neill Morrison Sarah Possingham BEAT	
The e-learning package is now on the Evolve system and is available for Council employees and VCS partners to take the training (there is a small charge for non-council users). CBMDC Energy Centre to work with Public Health to promote the package to suitable partners and front line workers.				
Develop links with educational establishments to raise awareness of energy efficiency and to engage children and young people (as well as their families) in local activities to reduce energy consumption and bills	Promote energy efficiency learning programmes via the Bradford School Online energy page	Ongoing	Lead Kate Smallwood	Officer time
			Partners Warm Homes Officer (to remove)	
Unfortunately fuel poverty is not part of the schools’ curriculum, which makes it is very difficult to engage schools or young people on this topic as ultimately it seen to be the bill payer’s issue rather than directly one for young people. Therefore, we propose that this action should be removed from the fuel poverty action plan.				
The majority of school are already engaged with energy efficiency. However this is more along the lines of reducing consumption within the school building and involving pupils in schemes such as Eco Schools, The Pod. There is an Energy page on the Bradford School Online detailing school energy efficiency schemes and offering advice on energy matters. Any relevant information can be added to this page or as a news story if relevant to teaching staff.				

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
Work across local neighbourhoods to enhance and maximise neighbourhood support for the delivery of programmes and schemes	Explore relationships with locality based activities delivered via WHHP	Ongoing	Lead Kate Smallwood	Officer time Possible resource input from the Neighbourhood Service and WHHP
	Explore relationship with neighbourhood support services and local community wardens	Ongoing	Partners Neighbourhood co-ordinators Pete Betts	
Neighbourhood staff are aware of various council schemes such as Better Homes and White Rose Energy. Information is cascaded as appropriate,				
Ward Officers are encouraged to support schemes and cascaded to local residents where possible. However due to cut backs / resourcing issues in the neighbourhood departments, participation have unfortunately been reduced e.g. neighbourhood forums are no longer held.				
Deliver retrofit energy efficiency measures to improve the homes of private sector residents vulnerable to fuel poverty	Ongoing work with Better Homes Yorkshire to deliver measures to fuel poor households	Ongoing	Lead Pete Betts	£1.2m LGF
			Partners WYCA Better Homes Yorkshire	
Deliver a programme supported by the Local Growth Fund to deliver external wall insulation measures in relatively deprived areas (scheme completed October 2017)	ATP scheme in Thorpe Edge / fuel poverty scheme in Bierley & other estates	Commences August 2016		
Deliver the Bradford Healthy Heat Programme to deliver heating measures to private sector households at risk of fuel poverty containing a person with a		March 2019		£140k BMDC Capital Fund

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
chronic cold related condition referred by a suitable health professional				
<p>The Better Homes Yorkshire programme continues to offer energy efficiency measures to private sector homes in the Bradford District, accessing Energy Company Obligation (ECO) funding to subsidise work for qualifying households at risk of fuel poverty where possible.</p> <p>Bradford Council worked in partnership with Better Homes Yorkshire, WYCA, Northern Gas Networks and Community Energy Solutions to deliver gas central heating systems to private tenants or home-owners vulnerable to fuel poverty that had not previously had gas central heating. The scheme ran from February to October 2016 and delivered 47 gas central heating systems to qualifying householders in the Bradford District.</p> <p>Following on from this initiative, Bradford Council is currently part of a joint bid (led by WYCA) for funding from the Warm Homes Fund to provide first time gas central heating for private sector households on low incomes.</p> <p>The Tackling Fuel Poverty Programme (funded by the Local Growth Fund) has delivered a total of 138 external wall insulation measures to 'hard to treat' private dwellings in the Thorpe Edge, Bierley, Delph Hill & Parkside areas of the Bradford District, with the original target to improve 120 homes stretched to 132 and then to 138 to take advantage of improved rates of additional ECO funding. All works have been delivered by a local contractor, Hamilton (Building Contractors) Limited under the Better Homes Yorkshire framework.</p> <p>The new Bradford Healthy Heat Programme was launched in June 2017 to provide heating measures (boiler repairs or replacements to a new heating system) to private sector households at risk of fuel poverty containing a person with a chronic cold related condition referred by a suitable health professional. This new scheme follows a similar model to the previous Bradford Healthy Heat initiatives, which helped to establish that there is a demand for such a service. Bradford Council is aiming to work closely with Public Health, GPs and other local health service agencies to generate suitable referrals for the scheme.</p>				
Investigate the feasibility of developing a PRS Landlords scheme to improve the energy efficiency of properties in the	Develop a PRS Landlords scheme if there is a successful LGF bid for	Ongoing	Lead Pete Betts	

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
private rented sector using the new LERL finance product	funding for the LERL (or alternative source of funding can be identified)		Partners Kate Smallwood Liam Jowett WYCA Better Homes Yorkshire National Landlords Association Groundwork UK	
<p>Bradford Council promoted a Workshop held on 14 October 2016 on 'Improving PRS properties in the Bradford District' for PRS landlords in partnership with the National Landlord's Association. Despite extensive promotion and the involvement of the NLA only two PRS landlords attended the workshop.</p> <p>There has been no encouragement to develop a bid to the LGF for a PRS offer as there is currently no budget available within LGF Priority 3 (Inspired People). If this were to change then a bid could be considered and would probably come through WYCA as a LCR joint initiative (insufficient demand for a sole Bradford bid).</p>				



Report of the Chair of the Environment and Waste Management Overview and Scrutiny Committee to be held on Tuesday 31 October 2017.

M

Subject:

Environment and Waste Management Overview and Scrutiny Committee – Work Programme 201/18.

Summary statement:

This report presents the Committee's Work Programme 2017-18.

Cllr Kevin Warnes
Chair – Environment and Waste Management
Overview and Scrutiny Committee

Portfolio:

**Environment.
Transport.**

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Overview & Scrutiny Area:

Environment & Waste Management.

1. SUMMARY

- 1.1 This report presents the Environment and Waste Management Overview and Scrutiny Committees work programme for 2017/18.

2. BACKGROUND

- 2.1 Each Overview and Scrutiny Committee is required by the Constitution of the Council to prepare a work programme (Part 3E – Overview and Scrutiny Procedure Rules, Para 1.1).

3. OTHER CONSIDERATIONS

- 3.1 The Environment and Waste Management Overview and Scrutiny Committee has responsibility for “the strategies, plans, policies, functions and services directly relevant to the corporate priority about improving waste management and the environment.” (Council Constitution, Part 2, 6.2.1).
- 3.2 The remit of this Committee also includes the strategies, plans, functions and services directly relevant to the corporate priorities about reducing carbon emissions, transport and highways, creating a greener and more sustainable environment and positively affecting climate change.
- 3.3 Best practice published by the Centre for Public Scrutiny suggests that “work programming should be a continuous process”. It is important to review work programmes, so that important or urgent issues that arise during the year are able to be scrutinised. Furthermore, at a time of limited resources, it should also be possible to remove areas of work which have become less relevant or timely. For this reason, it is proposed that the Committee's work programme be regularly reviewed by members of the committee throughout the municipal year.
- 3.4 The work programme as agreed by the Committee will form the basis for the Committee's work during the year, but will be amended as issues arise during the year.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 None.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 None.

6. LEGAL APPRAISAL

- 6.1 None.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Community Cohesion and Equalities related issues are part of the work remit for this Committee.

7.2 SUSTAINABILITY IMPLICATIONS

This is a key work area for the Committee.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

This is a key work area for the Committee.

7.4 COMMUNITY SAFETY IMPLICATIONS

A key area of work for the Committee will be to consider the area of those killed or seriously injured on roads.

7.5 HUMAN RIGHTS ACT

None.

7.6 TRADE UNION

None.

7.7 WARD IMPLICATIONS

Work of this Overview and Scrutiny Committee has ward implications, but this depends on that nature of the topic.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 The Committee may choose to add to or amend the proposed items to be included in the 2016-17 work programme for the committee.

9.2 Members may wish to consider any detailed scrutiny reviews that it may wish to conduct.

10. RECOMMENDATIONS

10.1 That members consider and comment on the areas of work included in the 2017-18 Work Programme for the Committee.

- 10.2 That members consider any detailed scrutiny reviews that they may wish to conduct.
- 10.3 That the work programme 2017-18 continues to be reviewed regularly during the year.

11. APPENDICES

Appendix One – 2017-18 Work Programme for the Environment and Waste Management Overview and Scrutiny Committee.

Appendix Two – List of unscheduled topics.

12. BACKGROUND DOCUMENTS

Council Constitution.

Democratic Services - Overview and Scrutiny

Environment & Waste Management O&S Committee

Scrutiny Lead: Mustansir Butt tel - 43 2574

Work Programme

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Agenda	Description	Report	Comments
Tuesday, 4th July 2017 at City Hall, Bradford. Report deadline 21/06/2017.			
1) Appointment of Co-opted Members.	Key findings and review recommendations.	Mustansir Butt.	Re-convened.
2) Water Management Scrutiny Review.		Mustansir Butt.	
3) Renewables Future for Bradford Council.		Neil Morrison.	Re-convened.
Tuesday, 25th July 2017 at City Hall, Bradford. Chair's briefing 10/07/2017. Report deadline 12/07/2017.			
1) City Connect to Canal Road Cycleway.		Chris Bedford	£2m Procurement Contract. Called-In from a decision made by the Bradford East Area Committee on Tuesday 11 July 2017.
2) Call-In, in relation to Bradford Canal Road Corridor Cycleway Scheme.		Chris Bedford.	
3) Bulky Waste Refuse Collections.		Steve Hartley/Richard Longcake.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 28 February 2017.
4) Ilkley Moor Management Plan.		Danny Jackson.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 28 March 2017.
5) DRAFT Work Programme 2017-18.		Discussion and agreement over the areas of work to focus on in this Muncipal Year.	Mustansir Butt.
Tuesday, 26th September 2017 at City Hall, Bradford. Chair's briefing 08/09/2017. Report deadline 13/09/2017.			
1) Bradford Environment Forum Annual Report.		Julia Pearson.	
2) Environment Agency Annual Report.		Nicola Hoggart.	

Environment & Waste Management O&S Committee

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Work Programme

Agenda	Description	Report	Comments
Tuesday, 26th September 2017 at City Hall, Bradford.			
Chair's briefing 08/09/2017. Report deadline 13/09/2017.			
3) Air Quality/Fraction of mortality attributable to particulate air pollution.	Progress Update.	Ralph Saunders/Sarah Possingham/James Brass.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 20 December 2016.
4) Utilisation of outdoor spaces for health reasons.		Sarah Possingham/James Brass.	Environment & Waste Management Overview and Scrutiny Committee recommendation.
5) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
Tuesday, 31st October 2017 at City Hall, Bradford.			
Chair's briefing 13/10/2017. Report deadline 18/10/2017.			
1) Biodiversity - Scene Setting Presentation.	Scrutiny Review.	Danny Jackson.	Member request from the Environment & Waste Management Overview and Scrutiny Committee on Tuesday 25 July 2017.
2) The Procurement of the new waste treatment contract for the treatment of kerbside residual waste.		Steve Hartley/Richard Longcake.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 28 February 2017.
3) Management of Waste and Recycling Activities.		Steve Hartley/Susan Spink.	Environment & Waste Management Overview and Tuesday 25 October 2016.
4) Fuel Poverty Framework for Action and Leeds City Region Green Deal Contract.	Update on progress.	Pete Betts.	Environment & Waste Management Overview and Scrutiny Committee recommendation for Tuesday 26 July 2016.
5) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	

Environment & Waste Management O&S Committee

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Work Programme

Agenda	Description	Report	Comments
Tuesday, 21st November 2017 at City Hall, Bradford.			
Chair's briefing 03/11/2017. Report deadline 08/11/2017.			
1) Performance Outturn for Transport and Highways.		Julian Jackson/Richard Gelder.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 29 November 2016.
2) Performance Outturn for Waste Management.		Steve Hartley/Richard Longcake/John Major.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 20 September 2016.
3) Update on Flytipping across the District.		Richard Longcake/John Major/Louise Williams.	Environment and Waste Management Overview and Scrutiny Committee recommendation from Tuesday 25 July 2017.
4) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
Tuesday, 19th December 2017 at City Hall, Bradford.			
Chair's briefing 01/12/2017. Report deadline 06/12/2017.			
1) Role of Council Wardens - Scene Setting.	To establish whether there is a need to undertake a review of the role of Council Wardens.	Mustansir Butt.	Referral from the Regeneration & Economy Overview and Scrutiny Committee from 30 November 2016.
2) Environment Enforcement Strategy.		Ian Day.	Environment & Waste Management Overview Committee recommendation.
3) Rights of Way.		Danny Jackson.	Request from a member of the public.
4) West Yorkshire LTP3 Implementation Plan.		Julian Jackson/Richard Gelder.	Environment & Waste Management Overview and scrutiny Committee recommendation from Tuesday 29 November 2016.
5) Bradford Civic Heat Quarter District Heat Network.	Progress report.	Pete Betts.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 28 February 2017.

Environment & Waste Management O&S Committee

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Work Programme

Agenda	Description	Report	Comments
Tuesday, 19th December 2017 at City Hall, Bradford.			
Chair's briefing 01/12/2017. Report deadline 06/12/2017.			
6) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
Tuesday, 23rd January 2018 at City Hall, Bradford.			
Chair's briefing 05/01/2018. Report deadline 10/01/2018.			
1) Budget setting for Environment and Waste Management.		Steve Hartley/Julian Jackson.	
2) Long Term Strategy for the District in relation to greenhouse gas emissions management.		Neil Morrison.	Arose form discussions in the Joint O&S meeting in relation to the West Yorkshire Combined Authority, on Tuesday 10 October 2017.
3) Resolution Tracking.	To monitor the progress made against the recommendations made by the Committee.	Mustansir Butt.	
4) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
Tuesday, 20th February 2018 at City Hall, Bradford.			
Chair's briefing 02/02/2018. Report deadline 07/02/2018.			
1) Trade Waste Update.	Progress of service improvements, particuarlay the ability for the domestic refuse service toundertake certain trade waste and recycling collecttions during 2017.	Steve Hartley/Richard Longcake.	Environment & Waste Management Overview and Scrutiny Committee recommendtaion from Tuesday 28 February 2017.
2) Work Planning.	There is a need to regularly review the work programme, in order to prioritse and manage resources.	Mustansir Butt.	
2) White Rose Energy.		Neil Morrison	

Environment & Waste Management O&S Committee

Scrutiny Lead: Mustansir Butt tel - 43 2574

Work Programme

Agenda	Description	Report	Comments
Tuesday, 27th March 2018 at City Hall, Bradford.			
Chair's briefing 09/03/2018. Report deadline 14/03/2018.			
1) Flushables Project.			Request From Clouncillor Jeanette Sunderland.
2) Progress against the Safer Roads element of the Single Transport Plan.	To also include casualty performance and a financial update.	Simon D'Vali.	Environment & Waste Management Overview and Scrutiny Committee recommendaion form Tuesday 28 March 2017.
3) Energy efficiency of Private Sector Rented Housing and legislative impacts.		Julie Rhodes/Pete Betts.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 18 April 2017.
4) Work Planning.	There is a need to regularaly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
Tuesday, 17th April 2018 at City Hall, Bradford.			
Chair's briefing 23/03/2018. Report deadline 04/04/2018.			
1) Bradford Beck Pilot Study Rivers Trust.	Progress Uodate.	Chris Eaton/Edward Norfolk/Barney Lerner.	Environment & Waste Management Overview Scruitny Committee recommendation from Tuesday 28 March 2017.
2) Bradford Distict Cycling Strategy.	To also include progress against key performance indicators and Action Plan presented in 12 months.	Tom Jones.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 28 March 2017.
3) Council Owned Land.	That the Strategic Director Regeneration be requested to make available a register of areas of Council owned neglected land across the District on a ward basis and	Ben Middleton.	Environment & Waste Management Overview and Scrutiny Committee recommendation.

Environment & Waste Management O&S Committee

Scrutiny Lead: Mustansir Butt tel - 43 2574

Work Programme

Agenda	Description	Report	Comments
Tuesday, 17th April 2018 at City Hall, Bradford.			
Chair's briefing 23/03/2018. Report deadline 04/04/2018.			
4) Rail Strategy Update.		Neil Moore.	Environment & Waste Management Overview and Scrutiny Committee recommendation from Tuesday 28 March 2017.
5) Resolution Tracking.	To monitor progress the progress made against the recommendations made by the Committee.	Mustansir Butt.	

Democratic Services - Overview and Scrutiny

Scrutiny Committees Forward Plan

Unscheduled Items

Environment & Waste Management O&S Committee

Agenda item	Item description	Author	Management
1 West Yorkshire Combined Authority.		Transport, Air Quality, Omissions, elements. Julian Jackson/Jamie Saunders.	
2 Alternate weekly bin collection trial across the District. Wkye.	John Major.		To receive regular updates as alternate refuse collection is implemented
3 Air Quality.	Scrutiny Review to look into specifically the impact on Children's Health in schools - with a view to working with Children's and Health and Social Care O&S. Also to look at the buses used in the District.	Mustansir Butt.	
4 Bradford Environment Forum Annual Report.		Report relating to the work undertaken and key outcomes.	Julia
5 Environment Agency Annual Report.		Progress report to be considered in 12 months.	Nicola Hoggart.
6 Air Quality/Fraction of mortality attributable to particulate air pollution.	12 month progress report. Issues around the continued and severe pollution created by the operation of diesel vehicles and bus fleets in Bradford. Increasing public awareness and what residents can do to improve air quality and to review the options for declared Air Quality Management areas across the District.	Ralph Saunders.	
7 Utilisation of outdoor spaces for health reasons.	Further progress update in 12 months. Concern about the continuing socio-economic inequality of access to green spaces in Bradford.	Sarah Possingham.	

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